



Request for City Council Committee Action from the Department of Police

Date **August 30, 2010**

To: **Council Member Don Samuels, Chair Public Safety and Regulatory
Services Committee**

Referral to: **Ways and Means Committee**

Subject: Permission for Contract Amendment For ASG Conference Final Payment

Recommendation: That the proper officials be authorized to execute a contract amendment with the Millennium Hotel to pay the final invoice of \$36,472.91 for the Police Department sponsored annual conference focused on East African law enforcement issues.

Previous Directives: Permission for Contract with Millennium Hotel for Conference site.

Department Information

Prepared by: Wendy Guck
Approved by: Deputy Chief Robert Allen 
Presenters in Committee: Deputy Chief Robert Allen

Reviews

- Permanent Review Committee (PRC): Approval _____ Date _____
- Civil Rights Approval Approval _____ Date _____
- Policy Review Group (PRG): Approval _____ Date _____

Financial Impact *(delete all lines not applicable to your request)*

- No financial impact

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information:

In June, the Police Department sponsored the international 5th Annual East African Area Studies Group Conference on East African law enforcement issues. Our initial estimate of \$14,000 for conference costs greatly underestimated conference costs and we request an

amendment to raise the contract amount to pay the final invoice of \$36,472.91. The Police Department received \$35,455.12 in registration fees charged to attendees and the remaining balance of \$1,017.79 will be paid from the Training budget for this invaluable conference also attended by numerous Police Department staff as members of the host agency.